



**KING'S  
TOWN**  

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**SCHOOL**

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# COVID-19 Safety Plan

August 13, 2021

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# Table of Contents

<b>Objectives</b>	<b>2</b>
<b>Highlights of Changes Since 2020-2021</b>	<b>3</b>
<b>Practices and Procedures</b>	<b>5</b>
Daily Health Screening	5
Symptomatic COVID-19 Testing and Return to School Criteria	5
Asymptomatic COVID-19 Testing Strategy	6
Travel and Quarantine	6
Isolation when showing symptoms at school	7
Public Health Reporting	7
Closures	8
School Entry/Exits	8
Morning Drop off	9
Afternoon Pick Up	9
<b>COVID-19 Risk Mitigation Measures</b>	<b>10</b>
Cohorting	10
Physical Distancing	10
Hand Hygiene	10
Shared Materials	11
Environmental Cleaning	11
Ventilation	11
Face coverings	12
COVID-19 Vaccination	13
<b>Program Considerations</b>	<b>14</b>
Mental Health	14
Specific Academic Programming	14
Extra-curricular Activities	14
Assemblies	15
Communication	15
Before and After School (BAS) Programs	15
Alternate learning models	16
COVID-19 Informed Consent and Waiver	18
<b>Guidance Documents</b>	<b>20</b>

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The information contained in this COVID-19 Safety Plan has been updated to reflect the most recent guidance provided by the Government of Ontario and KFL&A Public Health. This plan is intended to:

- 1) mitigate the risk of the COVID-19 transmission at KTS to the extent possible;
- and
- 2) effectively handle case and contact management in collaboration with KFL&A Public Health in the event that a confirmed COVID-19 case is identified within our community.

Elements within this plan are subject to change upon any new revisions to existing Public Health measures or changes in mandates issued by our local Public Health Unit and also the Government of Ontario.

## Objectives

1. Re-establish a normal full day school routine and provide as many opportunities as possible to foster social and extracurricular activities while following COVID-19 safety measures;
2. Integrate a layered risk mitigation approach into KTS day-to-day operations to minimize COVID-19 transmission, and to respond effectively in the event of a confirmed case;
3. Focus on supporting the mental health and overall well-being of our students and staff during their transition to school and throughout the school year facilitated by our Resource Teacher and in consultation with a healthcare professional;
4. Adapt our policies and procedures as corresponding public health policies evolve.

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## Highlights of Changes Since 2020-2021

Heading	Change
Objectives	Provide as many opportunities as possible to foster social and extra-curricular activities while following the COVID-19 safety measures.
Travel and Quarantine	KTS will reference the <a href="#">Government of Canada</a> website for any international travel and the <a href="#">KFL&amp;A</a> website for all other travel for testing and quarantine mandates.
Cohorting	<p>Students will remain within their cohorts indoors except in some circumstances, such as student-to-student peer support, clubs and extracurricular activities and the before and after care program. In these circumstances, students are expected to wear masks and maintain a 2 metre distance.</p> <p>The Montessori classroom will operate as one cohort for the 2021-2022 academic year.</p> <p>Outdoor recess cohorts (K/Gr1, Gr2/3, Gr4/5, Gr 6/7/8) will be implemented to provide social opportunities for students. During these times, masking will not be required but distancing will be encouraged.</p>
Shared Materials	The use of shared materials indoors and outdoors is permitted. KTS will focus on hand hygiene and respiratory etiquette to reduce the risk of infection related to shared equipment. Shared items or equipment that are easily cleaned will be cleaned and disinfected as per KTS Environmental Cleaning and Disinfection Policy.
School Entry/Exits	Some cohorts' entry/exits have changed from last year. Please refer to <a href="#">Page 8</a> and Appendices A and B of this Safety Plan.
Face Coverings	<p>Students in grades 1-8 are required to wear a non-medical mask indoors. Masks may be temporarily removed indoors to engage in low-contact physical activity during physical education classes or to consume food and drink, with a minimum distance of two metres maintained between cohorts and as much distancing as possible within a cohort.</p> <p>Students in Montessori and Kindergarten are strongly encouraged to wear non-medical masks indoors.</p>

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	<p>Students are not required to wear masks during outdoor times.</p> <p>Staff and visitors are required to wear medical masks indoors at all times. Staff and visitors are not required to wear masks outdoors.</p>
COVID-19 Vaccinations	<p>Full COVID-19 vaccination is a necessary public health measure to protect against related deaths, hospitalizations, ICU admissions, and transmission. KTS strongly encourages all eligible members of our community to get vaccinated. If you have not yet received your vaccinations, we encourage you to <a href="#">book your vaccination appointments</a> as soon as possible.</p>
Specific Academic Programming	<p>The current 2021-2022 operational guidelines for schools allows for a wider range of academic programming and activities than was permitted in the previous school year. KTS will implement, to the extent possible and as permitted by KFL&amp;A Public Health and the Ontario Government, academic programming that allows students to experience a broader range of activities than were permitted last year. These changes will impact a range of subjects, but will be most pronounced in music and physical education classes, as well as enrichment activities such as field trips.</p>
Extra-curricular Activities	<p>Clubs, activities, sport teams and extra-curriculars will be reinstated at KTS. Cohorts will be allowed to interact outdoors, with physical distancing encouraged, and indoors with masking and appropriate physical distancing.</p>
Assemblies	<p>School assemblies and other student/school programs such as our student-to-student reading buddies program will be reinstated at KTS and will follow the relevant provincial requirements under the Reopening Act. This may include multiple cohorts provided that provincial capacity and distancing limits are respected.</p>

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## Practices and Procedures

Screening	Summary of Procedure
Daily Health Screening	<p>All Staff and/or students must not come to school and enter the building if:</p> <ul style="list-style-type: none"> <li>• they are experiencing symptoms that are consistent with COVID-19,</li> <li>• have been told by Public Health they should not be attending school.</li> </ul> <p>Daily health screening will take place for all KTS staff and students via the EduSafe Covid digital screening app. EduSafe applies the same health screening questions as the <a href="#">provincial health screening</a> questions.</p> <p>Parents will receive a separate email with instructions to download and register EduSafe to complete the health screening. Parents are required to complete one screening questionnaire per child. Parents will receive an automatic reminder prior to the school start time if the screening has not been registered as completed.</p> <p>Daily screening must be completed by all staff and students to ensure awareness of, and checking for, possible symptoms of COVID-19 and other risk factors.</p> <p>Students and staff who do not complete and pass the daily assessment will not be allowed into the KTS building.</p>
Symptomatic COVID-19 Testing and Return to School Criteria	<p>KTS families are expected to follow the most recent KFL&amp;A public health guidance on COVID-19 testing and return to school criteria. These criteria are posted on the <a href="#">KFL&amp;A Public Health website</a> and are summarized below:</p> <p>If a child shows symptoms of COVID-19 and/or does not pass the daily health screening tool, they should visit a COVID-19 assessment centre and get a COVID-19 test.</p> <p><u>If a child/student has TESTED NEGATIVE for COVID-19</u> they can return to KTS if <b>all</b> the following conditions are met:</p> <ul style="list-style-type: none"> <li>• they do not have a fever (without using medication)</li> <li>• it has been at least 24 hours since their symptoms started improving (48 hours since last episode of vomiting or diarrhea if they experienced these symptoms)</li> <li>• they feel well enough to attend, <b>AND</b></li> </ul>

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- they pass the daily screening.

**Please note:** As per the Government of Ontario [COVID-19 Case Contact and Outbreak Management](#) guidance, fully immunized siblings and household members do not need to isolate at home. Unvaccinated household members must isolate at home until the student tests negative.

If testing is recommended and a student is NOT TESTED for COVID-19 they can return to KTS if **all** the following conditions are met:

- they must self-isolate for 10 days from symptom onset\*.
- they do not have a fever (without using medication)
- it has been at least 24 hours since their symptoms started improving (48 hours since last episode of vomiting or diarrhea if they experienced these symptoms)
- they feel well enough to attend, **AND**
- they pass the daily screening.

\*As per the Government of Ontario [contact management and testing flow chart](#), fully immunized siblings and household members do not need to isolate at home but should monitor for symptoms for the next 10 days, follow public health measures like wearing a mask outside the home, and self-isolate and get tested if symptoms develop.

If a child/student has TESTED POSITIVE for COVID-19 they will receive follow up from KFL&A Public Health.

**Medical notes are not required to return to school, as long as all conditions have been met.**

**Note:** a child/student who tests positive for COVID-19, does not require another test for 90 days, even if they are symptomatic again. In this case, they should be excluded until 24 hours after symptom resolution (48 hours if symptoms included vomiting or diarrhea).

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#### Asymptomatic COVID-19 Testing Strategy

KTS does not have a formal asymptomatic testing policy in place for staff or students at this time. A voluntary asymptomatic testing policy may be revisited should circumstances warrant it.

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#### Travel and Quarantine

Local/National travel: Currently, as per Public Health guidelines, a mandatory quarantine does not apply to students/families who travel locally or within Canada. However, in the interest of minimizing outside exposures and keeping KTS as a mega bubble, KTS strongly recommends that families minimize, to the extent possible, travel outside KFL&A.

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Where local/national travel does occur, KTS families are expected to follow [KFL&A pre- and post-travel recommendations](#).

International travel: As per the Government of Canada's emergency order under the Quarantine Act to slow the spread of COVID, individuals returning from travel outside of Canada are required to follow their [most recent guidance](#). As changes are expected, please consult the Government of Canada guidance prior to travel.

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Isolation when showing symptoms at school

If a student or a staff member becomes symptomatic or otherwise becomes sick (hereafter *sick*) while in school they will be immediately isolated from the rest of their cohort until a parent/guardian can bring them home.

If a student becomes symptomatic, family members will be contacted for pick up. Siblings of a symptomatic student will also be required to be picked up by parents, as per [KFL&A Public Health](#).

If a staff member or any visitor becomes symptomatic, they must report their symptoms to the KTS office and leave the building as soon as possible. If a staff member has children who are students at KTS, they will be required to leave with the staff member.

For any symptomatic person, a medical/surgical grade mask will be provided for the sick person and those KTS staff members attending to the sick person will be equipped with full personal protective equipment (PPE). Each classroom has been outfitted with PPE kits for this purpose.

Until determined otherwise, the student or staff will be presumed to be a suspected COVID-19 case.

Public Health will be notified and we will follow their guidance on communication as well as possible testing and isolation of other individuals from the symptomatic student's cohort who were present while the student or staff member became sick.

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Public Health Reporting

KTS is required to report suspected or confirmed cases of COVID-19 under the *Health Protection and Promotion Act*. In keeping with Public Health guidelines, KTS will work collaboratively with KFL&A Public Health's to follow their outbreak management procedure.

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**Closures** Public Health mandated school or cohort closures may occur in the event of one or more confirmed COVID-19 cases.

In the case of a suspected or confirmed outbreak, KTS will be working collaboratively with KFL&A Public Health and follow their guidance.

In the event of a cohort or school closure, reopening will be at the advice of KFL&A Public Health.

During such closures, KTS will pivot to our alternate learning plans described on page remote learning plan.

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**School Entry/Exits** Cohorts will be assigned a specific entry/exit into the KTS building to minimize congestion and to accommodate distancing and cohorting measures to the extent possible. Shared pathways are clearly marked every 2m.

**Points of entry:**

- Before/After School Care: Enter the side yard using the gate to the right of the building, then proceed to the Kitchen door (second last door on the left).
- Montessori: Early Years playground gate through the parking lot, to Montessori door.
- Kindergarten: Early Years playground through the parking lot, to Kindergarten door.
- Grade 1: Enter through their external classroom door using the gate to the right of the building, through the side yard to the last door on the left.
- Grade 2: Enter through their external classroom door using the path to the left of the building in between the Early Years yard and the main building.
- Grade 3: Enter through the boot room door using the gate to the right of the building, through the side yard to the first door on the left.
- Grades 4 and 5: Enter through the side door entrance using the path to the left of the building in-between the Early Years yard and the main building.
- Grades 6, 7, 8: Enter through the front door of the building.

Staff will be posted at all entrances to welcome students and to verify that the health screening has been completed.

Students whose health screening has not been completed will not be allowed into the building until a parent/guardian has completed the electronic health screening.

When parents/guardians are dropping off and picking up students, it is

our expectation that this be done as quickly and safely as possible, respecting a 2 metre distance. Face coverings are required for both students and parents during drop off and pick up times as distancing and cohorting measures may be difficult to maintain, even though KTS has made every effort to facilitate these measures. Parents/guardians are not permitted in the building.

KTS strongly encourages on-time arrivals and departures with our enhanced safety protocols in place.

Should a late arrival be necessary, students will enter through the main entrance and check in with Mrs. Beattie and will be accompanied to their class. Health screening must be completed prior to drop off.

### Morning Drop off

Please consult Appendix A for further details about the Cohort Entries.

### Morning Cohort Drop Off Times:

- 7:30-8:45am: Before School Care (mask required)\*  
\*The before school program runs from 7:30am-8:45am. At 8am, Kindergarten to Grade 8 students will go to their regular classrooms. Montessori students will stay in the before school program until 8:45am. Montessori students with siblings in Kindergarten to Grade 8 will not be charged to use the before school program from 8:00am to 8:45am.
- 8:00 - 8:25am: Kindergarten to Grade 8
- 8:45-9:00: Montessori Program.

### Afternoon Pick Up

Please consult Appendix B for further details about the Cohort Pick Up Locations.

### Cohort pick up times and locations:

- 3:00-3:30pm: Montessori and Kindergarten parents will pick up at their classroom's external door. Please respect a one-way flow of traffic as depicted in Appendix B.
- 3:15-3:30pm: Grade 2 parents will pick up at their classroom's external door. Please respect a one-way flow of traffic (as depicted in Appendix B).
- 3:15-3:30pm: Grades 1 and 3 parents will pick up from the side yard gate to the right of the school.
- 3:30-3:40pm: Grades 4 to 8 students will be gathered in their cohorts at five designated locations in front of the building on school property as depicted in Appendix B.
  - Grade 8: Next to Grade 7 cohort.
  - Grade 7: Far left side of the school parking lot.
  - Grade 6: In front of the Early Years playground.
  - Grade 5: On the grass to the left of the main door path.
  - Grade 4: On the grass to the right of the main door path.
- 3:40-5:30pm: After School Care: Pick up through the gate to the right of the building, through the side yard to the second last door on the left (Kitchen door).

## COVID-19 Risk Mitigation Measures

Risk Mitigation Measure	Summary of Procedure
Cohorting	<p>Students will remain within their cohorts indoors except in some circumstances, such as student-to-student peer support, clubs and extracurricular activities and the before and after care program. In these circumstances, students are expected to wear masks and maintain a 2 metre distance.</p> <p>Specialist teachers will rotate as per class schedule, wearing appropriate PPE.</p> <p>Outdoor recess cohorts (K/Gr1, Gr2/3, Gr4/5, Gr 6/7/8) will be implemented to provide social opportunities for students. During these times, masking will not be required but distancing will be encouraged.</p> <p>As much as possible, classes and lunches will be held outside. When inside, lunches will be eaten in classrooms. Each cohort will also be assigned to a specific bathroom.</p>
Physical Distancing	<p>Indoors: Physical alterations to the existing building accommodates 6ft of separation between students (in all directions) in all classrooms.</p> <p>Outdoors: During physical education classes, recess, of GOGA when cohorts are mixed,</p>
Hand Hygiene	<p>Routine hand hygiene (washing with soap and water or using hand sanitizer) is integral to minimizing COVID-19 transmission at KTS.</p> <p>KTS has a hand hygiene policy that is layered onto pre-existing school routines.</p> <p>Sinks are located in some classrooms, and cohorts are assigned to specific bathrooms.</p> <p>At a minimum, hand hygiene is practiced:</p> <ul style="list-style-type: none"> <li>● Prior to entering and exiting the building (drop off/pick up, recess, GOGA, etc.).</li> <li>● Prior to entering and exiting a classroom.</li> <li>● Before and after eating food.</li> <li>● After using the washroom, sneezing, coughing or blowing one's nose.</li> <li>● Before and after touching and/or putting on a mask.</li> <li>● Before and after sports activity/outdoor play.</li> <li>● When hands are visibly dirty.</li> </ul>

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Soap and water is the preferred method for hand hygiene and will be used as often as possible. Where soap and water hand hygiene cannot be practised, alcohol-based hand sanitizer containing at least 70% alcohol will be used. Hand sanitizing stations are located at all school entrances/exits and in classrooms.

Public health signage on proper hand hygiene (hand washing and sanitizing) is conspicuously placed in all relevant locations.

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**Shared Materials** The use of shared materials indoors and outdoors is permitted. KTS will focus on using hand hygiene and respiratory etiquette to reduce the risk of infection related to shared equipment. Shared items or equipment that are easily cleaned will be cleaned and disinfected as per our Classroom Material Environmental Cleaning and Disinfection Policy.

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**Environmental Cleaning** KTS employs Eagle Eye Professional Cleaning Services to clean the school on a daily basis, as well as more thorough cleaning on the weekends. Enhanced COVID-19 cleaning protocols will remain in place for the school year. The company holds a COVID-19 cleaning certification from the Global Biorisk Advisory Council.

In addition to our contract with Eagle Eye Professional Cleaning Services, KTS staff will also perform scheduled and regular cleaning of high touch surfaces that are within their cohort's space as per our Environmental Cleaning and Disinfection Policy.

High touch surfaces (e.g., door knobs, light switches, student desks and chairs, sinks, and countertops) will be cleaned and disinfected at a minimum twice daily and as often as necessary.

Low touch areas (e.g., floors, walls in proximity to high touch areas) will be cleaned and disinfected at a minimum once daily, and as often as necessary.

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**Ventilation** KTS has purchased portable [medical grade air filtration/exchange units](#), to provide each classroom with clean air. In general, units will completely exchange the air every 15 minutes.

In addition:

- Windows will be opened whenever possible.
- Students will be outdoors as much as possible.

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**Face coverings** **Students:** All KTS students will wear a mask when distancing and cohorting measures cannot be maintained. These times include during

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drop off and pick up, when walking through school hallways, using bathrooms, and participation in the Before and After School program.

Grade 1-8 students at this time will be required to wear properly fitted non-medical or cloth masks indoors at all times. This includes while in the classroom during instruction time. Any changes with respect to this policy will be communicated in a timely manner to KTS families.

Masks may be temporarily removed indoors to engage in low-contact physical activity during physical education classes and to consume food and drink with a minimum distance of two metres maintained between cohorts and as much distancing as possible within a cohort.

Students are not required to wear masks during outdoor times. Distancing will be encouraged between cohorts.

Montessori and Kindergarten students at this time will be strongly encouraged to wear masks while inside the classroom (or when social distancing cannot be maintained) at KTS. Teachers will work with students in a supportive and compassionate manner to reinforce and model proper technique to put on and take off a mask, while respecting the individual tolerances and needs of each student. For students who tolerate the prolonged use of masks, we will continue to encourage them to use their masks indoors as long as it is tolerated.

Reasonable exceptions on the requirement to wear masks will apply.

Students may use face shields at their discretion, but these should not be used as a replacement for a face covering.

Students are expected to bring their own masks to school.

Non-medical 3-ply masks will be made available by KTS for students who run out of clean masks or forget their masks at home.

**Staff/Visitors:** Medical masks (surgical/procedural) are required to be worn by school staff and visitors inside KTS at all times. Staff will maintain at least a 2 meter distance when consuming food/drink and eye protection (i.e. face shield) will be provided for all teachers and other staff at KTS.

Staff and visitors are not required to wear masks outdoors.

Where necessary (such as in leading classes with students who are deaf, or hard of hearing), masks with clear panels are permitted. KTS has purchased masks with clear panels to allow students to be able to

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see their teacher's facial expressions and to facilitate the ability to lip read.

Reasonable exceptions on the requirement to wear masks will apply.

**Parents:** Parents dropping off and/or picking up students will be required to wear a face covering.

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**COVID-19 Vaccination** Full COVID-19 vaccination is a necessary public health measure to protect against related deaths, hospitalizations, ICU admissions, and transmission. KTS strongly encourages all eligible members of our community to get vaccinated. If you have not yet received your vaccinations, we encourage you to [book your vaccination appointments](#) as soon as possible.

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## Program Considerations

Program Considerations	Summary of Procedures
Mental Health	<p>KTS will support our students and staff during their transition back to school and throughout the school year via a focus on mental health.</p> <p>KTS is working with a mental health professional to provide training to staff to better support students as they navigate school re-entry and to support their mental health needs as concerns are identified throughout the year. The mental health needs of our staff will also be supported throughout the school year.</p>
Specific Academic Programming	<p>KTS will support, to the extent possible and as permitted by KFL&amp;A Public Health and the Ontario Government, specific academic programs including, music, health and physical education, and field trips. These programs will be implemented with the appropriate health and safety measures in place:</p> <p><u>Music:</u> Singing and the use of wind instruments will be permitted indoors within a cohort. Students will maintain a 2 metre distance during instructional times. Use of wind instruments and singing is permitted outdoors in mixed cohorts with distancing in place.</p> <p>If wind instruments are used during instructional times (indoors or outdoors), they will not be shared.</p> <p><u>Health and Physical Education:</u> Indoor physical education equipment and shared outdoor equipment are permitted with distancing. High and low-contact activities are permitted. High-contact activities are only permitted outdoors. Masking is not required.</p> <p>Low contact activities are permitted indoors. Masking is encouraged but not required indoors for low-contact physical activities if a minimum distance of two metres can be maintained between cohorts and as much distance as possible maintained within a cohort.</p> <p><u>Field trips:</u> Day trips and overnight stays will be permitted at KTS, and subject to availability. In the event of a field trip, the relevant provincial requirements under the Reopening Act will be followed.</p>
Extra-curricular Activities	<p>Clubs, activities, sport teams and inter-school activities, and extra-curriculars will be permitted at KTS. Cohorts will be allowed to interact outdoors with physical distancing encouraged, and indoors with masking and appropriate physical distancing in place.</p>

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Assemblies	School assemblies or other student/school programs such as our student-to-student reading buddies program will be reinstated at KTS and will follow the relevant provincial requirements under the reopening act. Assemblies may include multiple cohorts provided provincial capacity and distancing limits are respected.
Communication	<p data-bbox="505 470 1482 533">Class Dojo and email will be the communication tools used to share information with the KTS community.</p> <p data-bbox="505 575 1482 680">Suspected cases and outbreaks will be reported to all KTS families in a timely manner. Parents will be informed which cohort(s) have been affected.</p> <p data-bbox="505 722 1482 785">In the event of an outbreak, KTS will follow the guidance of KFL&amp;A Public Health.</p> <p data-bbox="505 827 1482 1037">General COVID-related updates and information, if any, will be integrated with our existing weekly KTS email updates. New information and guidance documents arising that pertain to COVID-19 which are released by reputable sources including, but not limited to, Federal or Provincial Ministries and the local Public Health unit will be shared with KTS families via email as we become aware of them.</p> <p data-bbox="505 1079 1482 1184">Non-emergency COVID-related concerns arising throughout the year should be initially communicated to Mrs. Beattie, who will forward the concern to the person best suited to respond to the concern.</p> <p data-bbox="505 1226 1482 1318">Additional resources to assist families at home as a support in understanding the social, emotional, psychological, and physical impacts of the COVID-19 virus will also be shared.</p>
Before and After School (BAS) Programs	<p data-bbox="505 1360 1482 1570">Advanced monthly registration for the Before and After School (BAS) programs will be necessary until there is no longer a need for COVID-19 protocols. Families can register for a full month, or choose specific days. Families will only be charged for days they use, but cannot use days for which they are not pre-registered. Ad hoc attendance will not be permitted.</p> <p data-bbox="505 1612 1482 1675">Each month, a link to the BAS registration form will be sent to families to complete for the coming month.</p> <p data-bbox="505 1717 1482 1780">Families can also register for the yearly BAS plan, as per usual, and will then be automatically registered in the program for the entire year.</p> <p data-bbox="505 1822 1482 1887">Montessori students with siblings in grades K-8 will also be automatically registered in the Before School program from 8-8:45am</p>

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each day. If a family wishes to use the program prior to 8am, they will need to register.

Staff and students will wear face coverings at all times as it will not be possible to keep students in their respective cohorts.

The BAS program will be delivered outside as often as possible.

Parents will be receiving a separate email containing detailed information related to this program.

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#### Alternate learning models

#### **Hybrid Model 1: Prolonged Absence for Individual Students.**

This hybrid model applies to a student(s) who needs to stay at home due to reasons related to COVID-19.

##### Criteria to implement:

- An absence that is longer than 48 hours related to COVID-19;
  - Any medical reason related to COVID;
  - Where the student is required by Public Health to isolate or quarantine due to COVID-19.

##### Duration:

- The duration of this model will be limited to the amount of time where the student is either required to isolate /quarantine or recover from illness.

##### Goals:

- The goal of this model is to help students maintain learning so that they can re-enter in-person learning as quickly and as successfully as possible.

##### Program Details:

KTS will work collaboratively with families to make the program work with their unique needs.

The program will include the following three components:

- 1) Students will be sent home with outstanding classroom work. If materials need to be sent home for a student, arrangements will be made for curbside pick up.
  - 2) Students will be given some daily access to the classroom via streaming. Weekly synchronous virtual discussion sessions will also be held to check-in with students and review learning objectives.
  - 3) Assignments to work on at home to be returned for assessment/feedback (where applicable) will be available
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through Google Classroom. If materials need to be sent home for a student, arrangements will be made for curbside pick up.

### **Hybrid Model 2: Cohort Exclusion Model.**

This model applies to cohorts who, by order of Public Health or the Ontario Government, are excluded from KTS.

#### Criteria to implement:

- By order of Public Health or the Government of Ontario.

#### Duration:

- The duration of this hybrid model is not expected to last more than 14 days but is at the discretion of Public Health or the Ontario Government.

#### Goals:

- The goal of this model is to transition students to an online delivery format within 48 hours of a closure and to maximize learning opportunities at home until they can return to in-person learning.

#### Program Details:

- Parents will be notified via email/Class Dojo of cohort exclusion.
- Google Classroom and a video conferencing system will be used. All information is housed in Google Classroom
- If needed, processes will be put in place to distribute materials to students to use at home.
- Within 48 hours, full day programming following a regular class schedule will be available. As this program is being delivered online, age appropriate adaptations are in place to ensure younger students are not spending too much time online each day.
  - Montessori and Kindergarten: The morning routine will be adapted to include a combination of synchronous and asynchronous work, with afternoons dedicated to independent work time.
  - Grades 1 to 8: Programming will follow the normal in-person class schedule, with adaptations made to class duration as per the developmental needs of the students.

### **Model 3: School Wide Remote Model**

This model will be implemented if Public Health or the Ontario Government mandates a school closure.

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Criteria to implement:

- At the discretion of Public Health or the Ontario Government

Duration:

- At the discretion of Public Health or the Ontario Government.

Goals:

- Maintain a sense of continuity and normalcy for students in their day-to-day lives, with increased emphasis on mental health and well-being.
- Deliver an exceptional educational experience to students that covers both core curriculum and provides opportunities for enrichment.
- Promote a growth mindset where student success is built on patience, commitment, empathy, and perseverance.
- Support families as they partner with us in delivering their child's education.
- Maintain the KTS community spirit, where students, parents, and staff feel connected to one another and are encircled with care.

Program Details:

- Parents will be notified via email/Class Dojo of a closure.
- Within 2 days, the Remote Learning Model will be operational.
- Google Classroom and a video conferencing system will be used.
- All information will be housed in Google Classroom.
- If needed, processes will be put in place to distribute materials to students to use at home.
- The remote learning plan is available [online](#) on the KTS website. If you would like to have a copy emailed to you, please contact [Mrs. Beattie](#) in the main office and she will gladly email you a copy.

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**COVID-19  
Informed Consent  
and Waiver**

All KTS families will once again be asked to sign a COVID-19 Assumption of Risk and Release of Liability Waiver on behalf of their child(ren) attending KTS prior to the first day of school on Tuesday, September 7th. Parents will be asked to provide a signed and dated copy of the form to the KTS office prior to the first day of school or may provide a signed form with their oldest child (if there are siblings registered at KTS) on their first day of school.

By signing the form, parents/guardians indicate that:

1. They have read, understood, and are comfortable with COVID risk mitigation measures in place as described in the Reopening Plan and consent to sending their child(ren) to attend KTS;
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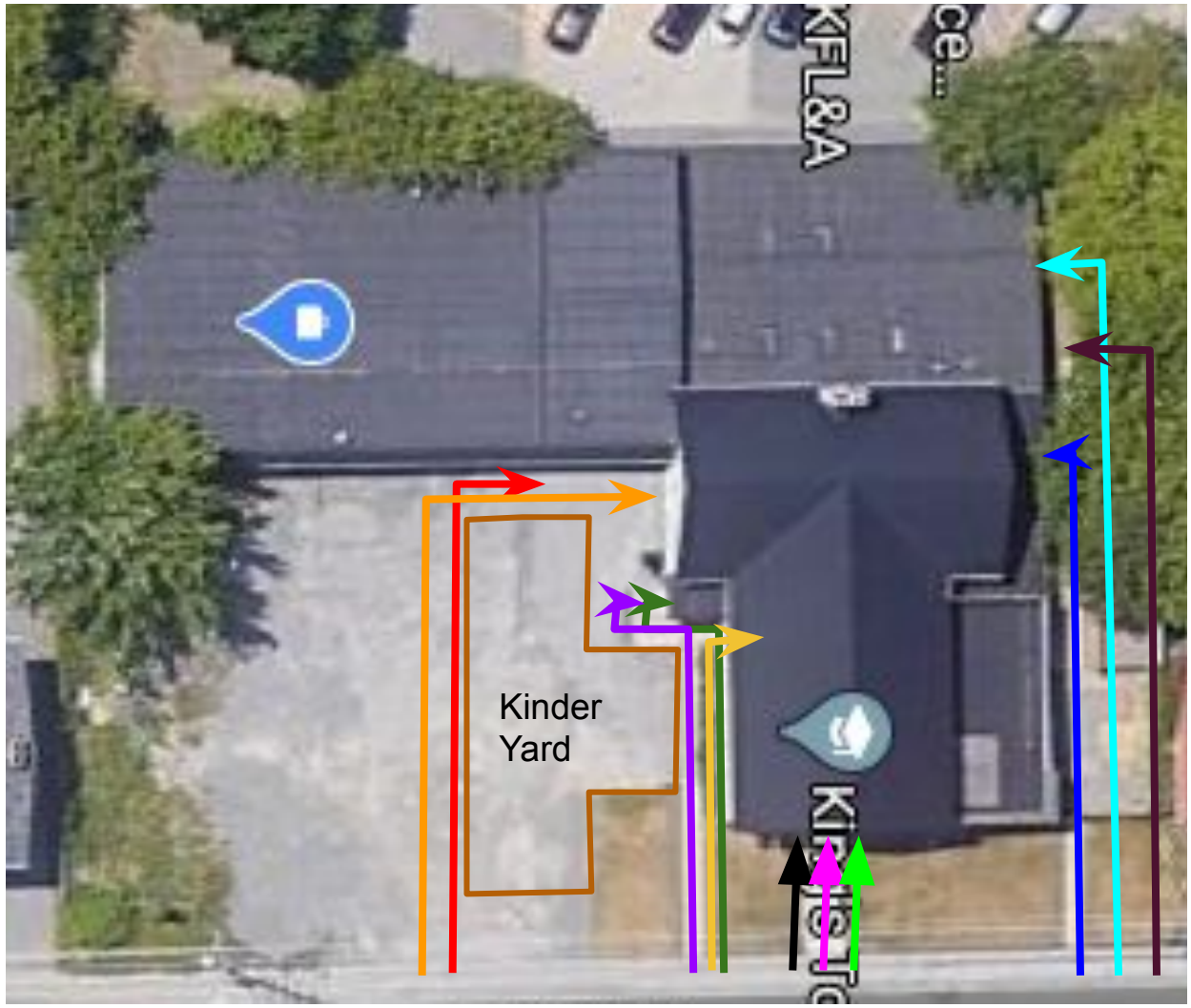
- 
2. They have had an opportunity to ask and have received clarifications regarding the Reopening Plan and COVID measures where they are needed;
  3. They understand that the policies and procedures contained within the Reopening Plan are subject to change as the situation with COVID-19 evolves, and as the governmental and medical recommendations and mandates alter in response to its evolution.
  4. They understand despite all measures in place, that by sending their children to KTS may place them in close proximity to others that could increase the risk of them contracting COVID-19;
  5. They understand that our COVID measures in place are meant to mitigate not eliminate the risk of COVID transmission;
  6. By consenting to send their child(ren) KTS, parents/guardians, voluntarily agree, on behalf of themselves, heirs, personal representatives and/or assigns to: a) assume all responsibility of the foregoing risks and accept sole responsibility for, and waive all claims for injury, illness, damage, loss, liability, or expense of any kind (including, but not limited to, personal injury, disability, and death) that may occur by their connection to their attendance at KTS; and b) release, indemnify and discharge all KTS employees, and members of the board of directors (the "Releasees") from any and all claims or causes of action (known or unknown) which their child(ren) may have arising out of or relating thereto, based on the actions, omissions, or negligence of the Releasees, whether a COVID-19 infection occurs before, during, or after attending KTS; **AND**
  7. They agree to abide by our COVID-19 measures to limit the spread of COVID-19.
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## Guidance Documents

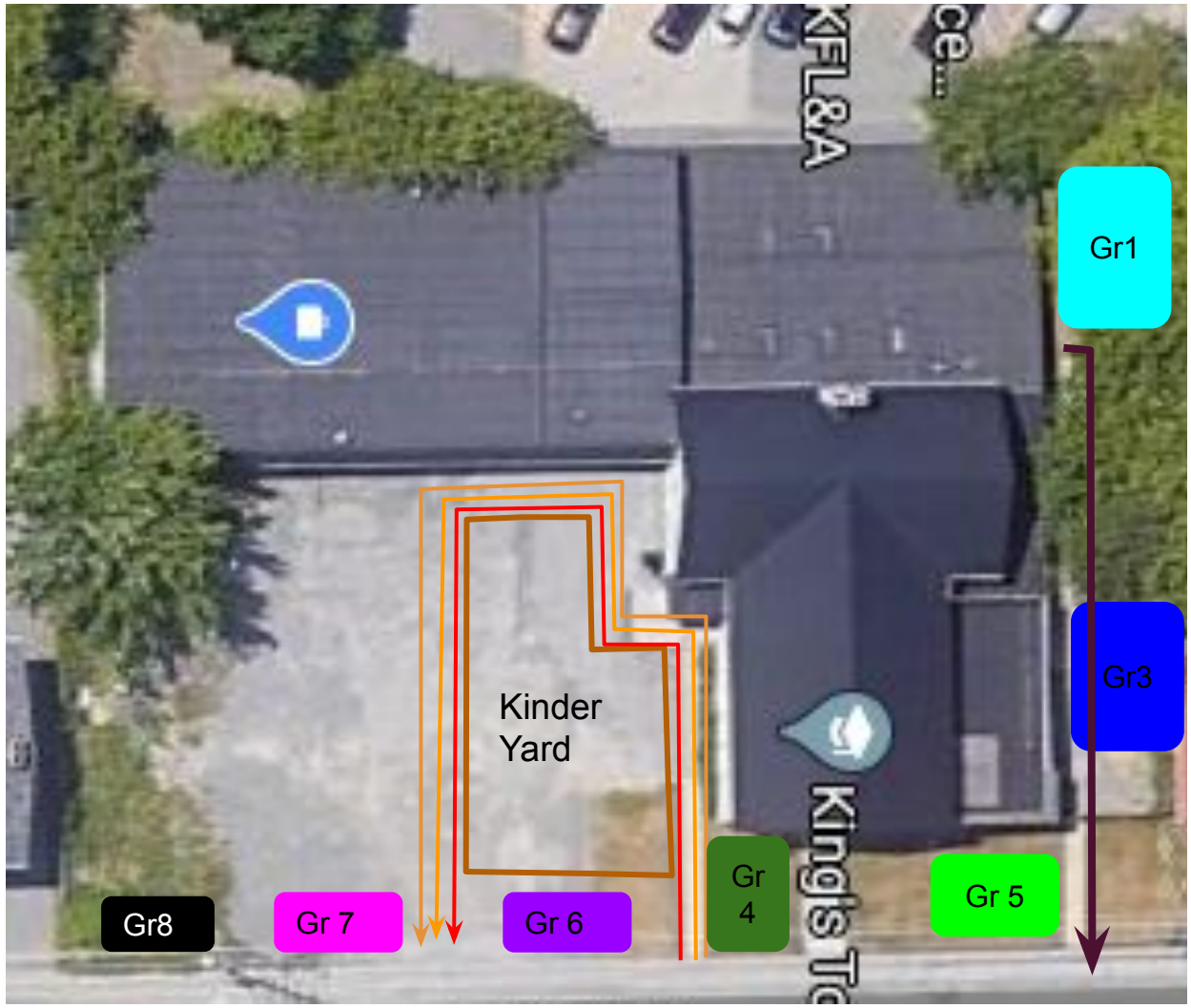
- [Kingston and Region Public Health \(KFL&A Public Health\)](#)
- [Ministry of Education Child Care Operational Guidance](#)
- [Ministry of Education Approach to Reopening School](#)
- [Covid-19 Science Table School Operation 2021-2022](#)
- [COVID-19 Case Contact and Outbreak Management](#)

# Appendix A- Cohort Entrances



	Arrival Time		Arrival Time
— Before Care	7:30-8:45	— Grade 4	8:00-8:25
— Montessori	8:45-9:00	— Grade 5	8:00-8:25
— Kindergarten	8:00-8:25	— Grade 6	8:00-8:25
— Grade 1	8:00-8:25	— Grade 7	8:00-8:25
— Grade 2	8:00-8:25	— Grade 8	8:00-8:25
— Grade 3	8:00-8:25		

# Appendix B - Cohort Exits



	Dismissal Time		Dismissal Time
<span style="color: red;">—</span> Montessori	3:00-3:30	<span style="color: green;">—</span> Grade 4	3:30-3:40
<span style="color: orange;">—</span> Kindergarten	3:00-3:30	<span style="color: lightgreen;">—</span> Grade 5	3:30-3:40
<span style="color: cyan;">—</span> Grade 1	3:15-3:30	<span style="color: purple;">—</span> Grade 6	3:30-3:40
<span style="color: yellow;">—</span> Grade 2	3:15-3:30	<span style="color: magenta;">—</span> Grade 7	3:30-3:40
<span style="color: blue;">—</span> Grade 3	3:15-3:30	<span style="color: black;">—</span> Grade 8	3:30-3:40
		<span style="color: maroon;">—</span> After Care	3:40-5:30